



Training Solutions, Delivered!

KNOCK IT OFF!
With Jeff “Odie” Espenship
(Concise)

**Leader’s Guide, Fact Sheet
& Quiz**

Item Number: 4160

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This easy-to-use Leader's Guide is provided to assist in conducting a successful presentation.

PREPARING FOR THE MEETING

Here are a few suggestions for using this program:

- a) Review the contents of the Fact Sheet that immediately follows this page to familiarize yourself with the program topic and the training points discussed in the program. The Fact Sheet also includes a list of Program Objectives that details the information that participants should learn from watching the program.
- b) If required by your organization, make an attendance record to be signed by each participant to document the training to be conducted.
- c) Prepare the area and equipment to be used for the training. Make sure the watching environment is comfortable and free from outside distractions. Also, ensure that participants can see and hear the TV screen or computer monitor without obstructions.
- d) Make copies of the Review Quiz included at the end of this Leader's Guide to be completed by participants at the conclusion of the presentation. Be aware that the page containing the answers to the quiz comes before the quiz itself, which is on the final page.

CONDUCTING THE PRESENTATION

- a) Begin the meeting by welcoming the participants. Introduce yourself and give each person an opportunity to become acquainted if there are new people joining the training session.
- b) Introduce the program by its title and explain to participants what they are expected to learn as stated in the Program Objectives of the Fact Sheet.
- c) Play the program without interruption. Upon completion, lead discussions about your organization's specific policies regarding the subject matter. Make sure to note any unique hazards associated with the program's topic that participants may encounter while performing their job duties at your facility.
- d) Hand out copies of the review quiz to all of the participants and make sure each one completes it before concluding the training session.

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FACT SHEET

LENGTH: 10 MINUTES

PROGRAM SYNOPSIS:

Jeff "Odie" Espenship is a United States Air Force A-10 Warthog fighter pilot and international airline pilot. As a popular motivational speaker, Odie uses his unique experiences to connect with audiences and explain how to work safely in a high-risk and sometimes dangerous environment. Odie is also the founder and owner of Target Leadership, an organization dedicated to teaching safety leadership and creating a positive safety culture.

In this program, Odie discusses the concept of calling a "knock it off" immediately when recognizing dangerous behavior, while his friend and fellow fighter pilot Wes Sharp encourages viewers to speak up and tell co-workers to "keep off the grass" when they witness an unsafe act.

While recalling personal experiences from their military careers involving knock it off and keep off the grass, Odie and Wes teach essential lessons that can be applied to any work environment:

- Anyone can call a knock it off, whether you're fresh out of training or been with the company for 30 years.
- Anytime you hear a knock it off, you must call a time out and stop the work immediately.
- Once a knock it off has been called, you need to listen and reassess the situation to get everyone's situational awareness up to speed before returning to work.
- We can't rely on luck to save us from situations where a knock it off should have been called immediately.

INSTRUCTIONAL CONTENT:

OPENING

- Odie opens the program by saying it would focus on two concepts. "These concepts, if you embrace these at work, I promise you, it'll save equipment, it'll save materials and it'll probably even save a life."
- "The first concept is, very simply, call a knock it off," says Odie. "This phrase is used by military fighter pilots to basically stop the work, listen, then reassess the situation."
- "The second concept I want to focus on," he adds, "I'm going to bring a buddy of mine who's an F-18 marine fighter pilot and he's going to talk to you a little bit about what it means to keep off the company grass."

EMPLOYEES IN HIGH-RISK WORK ENVIRONMENTS ARE LIKE FIGHTER PILOTS

- Odie asks the audience how many of them have ever heard the phrase, "knock it off." He says they have probably heard it from their parents, siblings and peers.
- "As a fighter pilot, the term 'knock it off,' it has immediate and actionable meaning," Odie notes. He adds that he can tell from the looks on the audience's faces that they are thinking, "We are not military fighter pilots."
- "I say yes you are. Folks, you are out there every single day like a fighter pilot, tip of the spear, working in these high-risk and sometimes dangerous work environments," Odie says. "And, like a fighter pilot, you are the ones that have the most to lose if something goes wrong, aren't you?"
- He adds that the actions and decisions we make before, during and even after the job directly "affect your life and the lives of those around you. My friends, you are fighter pilots and that's why I want us to focus, focus on this term, 'knock it off.'"

ANYONE CAN CALL A 'KNOCK IT OFF'

- Odie says that the companies of audience members may use "speaking up," "intervening" or "calling a time out." "We use knock it off, so feel free to embrace it; feel free to use it."
- "Now anyone, anyone can call a knock it off, right? It doesn't matter how long you've been with the company, fresh out of training or you've been here for 30 years, anybody can speak up and call a knock it off," Odie continues.
- "You might see somebody about to take a shortcut; you might see somebody being a little bit complacent, all of these things," he says. "You might see somebody not following proper HazCom procedures; you might see improper PPE going on for the job; or, you might see somebody just getting into their emotionally, irrational brain, making snap decisions, right? Any of these items, you can step up to the plate and call a knock it off."
- Odie then plays a recording of four pilots each calling a knock it off in less than five seconds. "That's how it works in the business. So here's the contract. Anytime you hear a knock it off, it doesn't matter what it's for, you call a timeout; you stop the

work; you immediately stop. You don't say, 'Well, hang on a minute;' you don't get in their face; you don't say, 'What for?' You immediately stop the work," he concludes.

LISTENING & THEN ASSESSING THE SITUATION

- Once you immediately stop the work after a knock it off, you must listen because you might be the one who made a mistake, according to Odie. "You just don't know it yet. Until they've had the courage to speak up, or the person that spoke up, they might be the one whose situational awareness is in the map case."
- "You won't know any of those answers until you do the third part, which is assessing the situation," he says. "Now, when you assess the situation, you're just trying to get everybody's situational awareness back up to speed, which situational awareness is perception of reality, where I think we are versus actual reality, what, what's really going on."
- Odie says you must get those realities congruent and you won't know that until you've gone through all the steps. "Then, when everybody's situational awareness is up to speed, fight's on, time to get back to work, but that phrase, 'stopping the work,' 'knock it off,' let me tell you, it's all meaningless, absolutely meaningless unless you have the courage to step up to the plate and call a knock it off."
- Winston Churchill had a great saying, "It takes courage to speak up and it takes courage to listen," according to Odie. "As a fighter pilot, I can relate to that."

FAILURE TO CALL A KNOCK IT OFF ALMOST ENDS IN DISASTER

- Odie says that when he and other pilots went up to dog-fight each other in their planes, they had a rule to keep them safe. "It was called the one-thousand-foot-bubble rule. We weren't allowed to get within 1,000 feet of the other airplane; it was there for our safety."
- Odie recalls an incident that occurred a year prior to that dog-fight. He and his flight leader, who Odie says is like a foreman, were in a vertical dog-fight, passing each other at the bottom and the top with neither gaining any advantage.
- "It was like a knife fight in a phone booth, and we're just hacking and whacking at each other," he remembers. "And, on one of these passes, as we come at each other, nose-to-nose, alright, snot locker to snot locker, I noticed him turn just a little bit early on my bubble."
- "Now, I saw that safety violation. He was just trying to cheat a little bit to win, and I saw that and it was my job to get on that radio and say what?" Odie asks. "Knock it off, knock it off! That's right, but I didn't do it."
- On the next pass, Odie says he did something worse. "What do you think I did to him on the next pass? The same thing, exactly right. I turned a little bit early on his bubble, the next pass, he turned a little bit early on my bubble."
- "You see now what we're doing is basically peeling back those layers of safety that our squadron has set up for us," he adds.
- Closure rates are about 900 miles per hour, according to Odie. "Okay, 900 miles an hour and I've got about seven G's on my body, and as I'm coming at him and I'm looking at him cross circle on this pass, it looks to me like I needed to go a little bit to the left to miss him."
- "Now we're screaming on the radio. What? 'Knock it off!'" Odie says. "Can I tell you we passed each other in a flash, and had there been another coat of paint on those airplanes, we would have been pink mist that particular day."
- "It wasn't our training or our skill that got us to survive that day, it was pure luck, divine intervention," says Odie. "You and I, we can't rely on luck, can we? We can't rely on that divine intervention; we've got to rely on our own noodle."

KEEPING OFF THE COMPANY GRASS

- Odie introduces his friend Wes Sharp, an F-18 marine fighter pilot and motivational speaker, to tell his story and to talk about "keeping off the company grass."
- "One of the first things you're taught when you join the Marine Corp is, you can't walk on the Marine Corp's grass," he says.
- Wes adds that when he first heard this, he just thought it was another way to make his job more difficult than it needed to be. "If they cared about the grass so much, why don't they take better care of it, right? I mean, make it look like a golf course green."
- "In fact, on desert bases where they don't bother to grow grass, they comb the dirt and outline it with rocks to simulate where the grass would be and dare you to walk on it. But, we are humans, right?" he asks.
- Wes remembers a time when he was a second lieutenant and late for a meeting, which he says you don't want to be in the Marine Corp. "I looked up at the building at the front door and I took off in a straight line, straight across the grass, not even thinking about it."
- As he walked in the grass, he heard some say, "Sir, get off the Marine Corp's grass." He looked up to see a lance corporal, very junior to him in rank, had corrected his errant behavior.
- "Well, I was a little embarrassed, right? A little bit angry. I'm like, 'You can't talk to me that way.' Well, yes, he can. Right is right and wrong is wrong. So I embarrassingly got back on the sidewalk and ran to my meeting," says Wes.
- He realized later on as he got a little older and wiser that the Marine Corp didn't care about the grass. "It's a metaphor for when you see something, you say something, no matter how silly or trivial the rule is to you."
- "Now, they realize we're humans and we're going to get footprints in that grass, aren't we?" Wes asks. "Well, they're hoping that when you have that weak moment, when you want to hurry through a job, not get the proper PPE on, maybe not chock that

truck, that somebody will notice it and they'll feel duty-bound to speak, regardless of their experience level or how long they've been with the company."

- "Because we're humans, they know they're going to get footprints in the grass, right? We're going to make mistakes, but what they are not going to tolerate is allowing a path to develop. A path means people are taking shortcuts, they're not following the rules, and what? Nobody's saying anything to them; it's become okay, it's become the way we do things around here," says Wes.
- "So, that's the way the Marine Corp handles it," he concludes, "And I encourage each and every one of you to stay off your company's grass, and when you see someone doing something they shouldn't be, say something."

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ANSWERS TO THE REVIEW QUIZ

1. a

2. b

3. b

4. a

5. b

6. a

7. a

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REVIEW QUIZ

The following questions are provided to determine how well you understand the information presented in this program.

Name _____ Date _____

1. The phrase "knock it off" means to stop the work, listen, then reassess the situation.
 - a. True
 - b. False

2. Odie says that, like fighter pilots, workers have nothing to lose if something goes wrong on the job.
 - a. True
 - b. False

3. Only those workers with years of experience can speak up and call a knock it off.
 - a. True
 - b. False

4. You must listen right away when a knock it off is called, because you may be the one who made the mistake.
 - a. True
 - b. False

5. It doesn't take much courage to speak up or listen, according to Odie.
 - a. True
 - b. False

6. "Keep off the grass" is a metaphor that means when you see a rule broken, you say something, no matter how silly or trivial the rule seems.
 - a. True
 - b. False

7. Wes says that people are going to make mistakes, but it's important to speak up so that type of behavior doesn't become a habit.
 - a. True
 - b. False